



TITLE: Young Children’s Division Dance Instructor

DEPARTMENT: Ballet Austin Academy
GRADE: Part-Time, Hourly
COMPENSATION: \$30 - \$35 per hour
FLSA: Non-exempt

POSITION SUMMARY:

Ballet Austin’s Young Children’s Division is responsible for the acquisition and retention of our students ages 18 months – 5 years of age.

The person in this position provides dance instruction and plays a vital role in developing lasting relationships with the arts and cultivating young audience members.

The ideal candidate for this position possesses a strong background in dance and dance pedagogy, the ability to interact well with students and parents, strong organizational skills, strong verbal and written communication skills, strong time management skills and consistent punctuality, and a collaborative, team-based working style.

ESSENTIAL FUNCTIONS:

- Responsible for leading dance classes
- Teaching assigned curriculum
- Excellent classroom management skills
- Attend teacher training requirements
- Attend faculty and staff meetings and in-services when required
- Maintain student attendance records
- Responsible for timely communication with supervisors

OTHER ACCOUNTABILITIES:

- Must have reliable transportation to travel to multiple studios
- Serve as a substitute for other Young Children’s Division Instructors and work during special events
- The ability to teach on weekends, weekday mornings and afternoons

PHYSICAL DEMANDS AND WORK ENVIROMANT:

- Ability to demonstrate dance steps and participation while teaching

EDUCATION AND EXPERIENCE:

- Bachelor’s degree or equivalent experience in dance training
- Experience teaching dance to young children

COMPETENCIES – KNOWLEDGE, SKILLS, AND ABILITIES:

- Excellent classroom management skills
- Basic knowledge of Microsoft Office applications
- Strong interpersonal and communication skills
- Proficient personal computer skills including electronic mail, and record keeping

ORGANIZATIONAL RELATIONSHIPS

- Reports to: Samantha Canedy, Academy Programs Manager
- Supports: Ballet Austin Academy
- Peer collaboration with teaching team, administrators, students, and families

TO APPLY

Please email cover letter, resume to Samantha.Canedy@balletaustin.org

BACKGROUND SEARCH REQUIRED

NEW HIRES WILL BE ASKED TO PROVIDE PROOF OF COVID-19 VACCINATION

Ballet Austin is committed to enhancing the diversity of our student body, faculty, and staff. Hiring and other employment-related decisions are made on the basis of an individual's qualifications, past experience, overall performance and other employment-related criteria. In conjunction with Ballet Austin's commitment to increasing the racial diversity within our organization, we are particularly interested in receiving inquiries from applicants of color. It is the policy of Ballet Austin to provide equal opportunities for employment and advancement for all individuals, regardless of age, gender, race, religion, color, disability, veteran status, sexual orientation, national origin, or any other legally protected category.