



## Job Description

**TITLE: Summer Intensive Nurse**

**DEPARTMENT:** Ballet Austin Academy Summer Intensive  
**GRADE:** Independent Contractor; Temporary/Part-Time  
**COMPENSATION:** \$38/hour

### **POSITION SUMMARY:**

Our company seeks an experienced Independent Contractor to work on a contract or freelance basis as nurse for Ballet Austin's Senior Summer Intensive. The Summer Intensive Nurse Position will be a temporary, part time, summer position. The Summer Intensive is a 6-week residential program for dance study. About 350 students attend the Intensive from all over the United States and several countries and dance up to six hours a day, Monday through Friday. Students range in age from 11 to 22. Students from out of town reside in a dormitory setting supervised by Ballet Austin staff at the Callaway House Dormitory.

### **ESSENTIAL FUNCTIONS:**

- Office hours at the Ballet Austin Studios are 9am-2pm, Monday through Friday.
- Must be available to receive calls after hours for medical issues that cannot wait until regular nursing hours. Ballet Austin will provide a cell phone for use during the Summer Intensive.
- On-call compensation will be 2 hours per weekend and one hour for evenings. On-call hours are for off-site phone calls from Dormitory Chaperones who need assistance with sick students as needed. If on-call hours exceed the allotted time, Summer Intensive Nurse will be compensated at an hourly rate of \$38.00.

### **Additional days/hours:**

- Thursday, June 15 — 2 hours - Orientation with Dormitory Chaperones and meeting with Ballet Austin staff at Ballet Austin (morning - time TBD).
- Saturday, June 17 — 1pm to 4pm at Callaway House Dormitory. Dormitory student check-in.
- Sunday, June 18 — 11:30am to 3:30pm at Ballet Austin, 501 West 3rd. Placement classes for all students.
- Sunday, July 9 — 1pm to 4pm at Callaway House Dormitory. Dormitory student check-in.
- Monday, July 10 — 11:00am -2:00pm at Ballet Austin, 501 West Ord. Placement classes for Session 2 students.

### **Other Responsibilities May Include:**

- Monitoring students who are insulin dependent diabetics.
- Monitoring students on special diets.
- Assessing viral symptoms.
- Treating bug bites and/or allergies.
- Monitoring and treating dehydration.

- Providing direct care or referral for care for dance related injuries such as shin splints, tendonitis, pain, inflammation, bruised toenails, infected toenails, blisters, and General muscular and tendon strains.
- Scheduling appointments with physicians, physical therapists, etc. as needed.
- Working with Dormitory Chaperones to schedule transportation to appointments.
- Monitoring student mental health.
- Responding to emergencies as needed.
- Summoning first responders if needed.

## QUALIFICATIONS AND REQUIREMENTS

### Minimum qualifications:

- Registered nurse, licensed in the State of Texas.
- Experience working with children, especially middle school and/or high school age, or in a school or camp setting.
- Current CPR and First Aid certificates.

### Preferred qualifications:

- Experience with sports or dance related medicine.

## ORGANIZATIONAL RELATIONSHIPS:

Reports to: Bill Piner, Academy Director

## TO APPLY:

Please email completed cover letter and resume to Bill Piner at [bill.piner@balletaustin.org](mailto:bill.piner@balletaustin.org)

If email is not available, you may also mail a hard copy to:

Bill Piner, Academy Director  
Ballet Austin  
501 W. 3<sup>rd</sup> Street  
Austin, TX 78701

## BACKGROUND SEARCH REQUIRED

## NEW HIRES WILL BE ASKED TO PROVIDE PROOF OF COVID-19 VACCINATION

Ballet Austin is committed to enhancing the diversity of our student body, faculty, and staff. Hiring and other employment-related decisions are made on the basis of an individual's qualifications, past experience, overall performance and other employment-related criteria. In conjunction with Ballet Austin's commitment to increasing the racial diversity within our organization, we are particularly interested in receiving inquiries from applicants of color. It is the policy of Ballet Austin to provide equal opportunities for employment and advancement for all individuals, regardless of age, gender, race, religion, color, disability, veteran status, sexual orientation, national origin, or any other legally protected category.