



I. TITLE: EduMoves™ Teaching Artist Assistant

DEPARTMENT: Education
GRADE: Part-Time
COMPENSATION: \$15 per hour
FLSA: Non-Exempt

II. POSITION SUMMARY:

Ballet Austin’s Education Department is responsible for developing and implementing educational programs for students, teachers, and audience members.

The EduMoves™ program is a kinesthetic learning program that provides an effective and engaging approach to teaching dance, yoga, mindfulness, and curricular concepts such as Language Arts, Math, Science, and Social Studies. The program’s goals are to increase kinesthetic awareness and physical development, encourage creativity, develop problem-solving and critical thinking, improve social-emotional skills including mindfulness and collaboration, and increase comprehension in core classroom curricula and essential skills for each grade level from Pre-K4 through Grade 2. Schools participate in 6- to 30-week residencies.

Members of the EduMoves™ Team work closely with students, teachers, and administrators in public schools while implementing the EduMoves™ curriculum. EduMoves™ Teaching Artist Assistants gain experience in the program while supporting and assisting EduMoves™ Teaching Artists during EduMoves™ sessions on campuses. As an EduMoves™ Teaching Artist Assistant, you will work closely with the EduMoves™ Teaching Artist to provide instructional support and enhance the learning environment for students. Your responsibilities will include assisting with facilitating learning activities, providing one-on-one support to students when necessary, assisting with classroom organization and behavior management, and helping with other tasks as needed.

III. ESSENTIAL FUNCTIONS:

- The work related to this position directly supports Ballet Austin’s mission and reflects the organization’s core values and highest ethical standards.
- EduMoves™ Teaching Artist Assistant Key Functions:
 - Engaging with students in a positive manner while assisting and providing support during weekly EduMoves™ sessions at one or more elementary schools.
 - Assist in maintaining a positive classroom environment by implementing EduMoves™ classroom expectations.
 - Offer one-on-one support to students who may require additional help.
 - Provide guidance and encouragement to students to help them achieve success.
 - Assist with monitoring student progress and providing feedback to the EduMoves™ Teaching Artist.
 - Help address behavioral issues by implementing EduMoves™ classroom management strategies.
 - Attend training sessions with the EduMoves™ Team. Training schedule includes up to 12 hours in August and up to 6 hours during the school year.
 - Attend EduMoves Team Meetings to share experiences and best practices. Meeting schedule includes one to two 90-minute meetings per month during the school year.
 - With appropriate permissions, assist in taking photos and videos of EduMoves™ sessions for grant reports.

IV. OTHER ACCOUNTABILITIES:

- Must have reliable transportation to travel to school campuses

- Be available to assist during the school day for the duration of the school year (September through May)
- Serve as a potential substitute for EduMoves™ Teaching Artists
- Assist in preparing students for EduMoves™ showcases on school campuses (up to two per school year at each assigned campus)
- May be considered for the position of EduMoves™ Teaching Artist once required experience is gained

V. PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Ability to assist during dance, movement activities, yoga, and mindfulness lessons
- Ability to lift and transport light equipment

VI. EDUCATION AND EXPERIENCE:

- Minimum qualifications
 - Bachelor's degree or equivalent experience in any style of dance
 - Experience teaching dance and yoga to elementary-aged children
 - Strong verbal and written communication skills
 - Strong classroom management skills
 - Strong time management, punctuality, and organizational skills
 - Ability to interact well with students, teachers, administrators, and families
 - Ability to work effectively in school environments
 - Strong observational skills and the ability to adapt quickly to changes
- Preferred qualifications
 - One or more years of teaching or assisting in a public elementary school setting
 - An understanding of the Texas Essential Knowledge and Skills (TEKS)
 - Spanish language proficiency

VII. COMPETENCIES -- KNOWLEDGE, SKILLS AND ABILITIES:

Collaboration
 Effective Communicator
 Customer Focused
 Values Differences
 Resourcefulness
 Situational Adaptability
 Instills Trust

VIII. ORGANIZATIONAL RELATIONSHIPS:

- Reports to: Director of Education
- Supports: Education Department
- Peer collaboration/communicates with: EduMoves™ Team, EduMoves™ students and their families, classroom teachers, school administrators

TO APPLY

Please email cover letter, resume, to pei-san.brown@balletaustin.org

BACKGROUND SEARCH REQUIRED

Ballet Austin is committed to enhancing the diversity of our student body, faculty, and staff. Hiring and other employment-related decisions are made on the basis of an individual's qualifications, past experience, overall performance and other employment-related criteria. In conjunction with Ballet Austin's commitment to increasing the racial diversity within our organization, we are particularly interested in receiving inquiries from applicants of color. It is the policy of Ballet Austin to provide equal opportunities for employment and advancement for all individuals, regardless of age, gender, race, religion, color, disability, veteran status, sexual orientation, national origin, or any other legally protected category.