



## Ballet Austin's *The Nutcracker* 2025

### NUTCRACKER BACKSTAGE CHAPERONE JOB DESCRIPTION

**POSITION TITLE:** Chaperone to Ballet Austin Student Performers  
**REPORTS TO:** Jessica O'Brien & LB Flett  
**COMPENSATION:** \$16.00 per hour – # hours and schedule vary

#### POSITION SUMMARY:

The primary responsibility of *Nutcracker* chaperones will be to supervise and assist Backstage Managers with student performers (children ages 9-18) at The Long Center.

- Part-time temporary position during the dates of Ballet Austin's run of *The Nutcracker* (December 1st, 2025-December 23, 2025). **You do not have to work all hours.**
- Hours will be scheduled based on production and staffing needs and staff availability. There are weekday evenings, weekend afternoons, and weekend evenings. Applicants will have an opportunity to select any or all dates to work, and will be scheduled as needed.
- Each "shift" is *between* 4-5 hours. **\*See page two for shifts.\***

#### KEY RESPONSIBILITIES:

- Assist with check-in and check-out of student cast members at the Long Center (may be outside in weather for certain shifts).
- Chaperone/supervise student cast members in backstage dressing room area.
- Assist with hair and costumes *as needed* under supervision of Production Staff.
- Supervise student cast members to and from stage at performance time.

#### MINIMUM QUALIFICATIONS:

1. Pre-screening application and Criminal Background check completed and on file with Ballet Austin.
2. Minimum of a high school diploma or equivalent *preferred*.
3. Ability to work within a professional production environment.
4. Dependable, reliable, and on time.
5. Willingness to follow directions and procedures in a busy environment.
6. Ability to work with children/students.
7. Ability to give directions to children/students and maintain order.
8. A strong sense of direction and navigation skills is *preferable*.
9. Experience working with groups of students is *preferable*.
10. Ability to work within a team setting.

**For an interview, please email Ballet Austin's employment application and the Chaperone shifts that you are available to work to:**

**Email:** [jessica.obrien@balletaustin.org](mailto:jessica.obrien@balletaustin.org)

## **\*Chaperone Shifts Available:**

Monday, December 1<sup>st</sup> – Spacing Rehearsal – 5:00pm – 9:45pm shift

Wednesday, December 3<sup>rd</sup> – Dress Rehearsal 1 – 5:45pm – 9:45pm shift

Thursday, December 4<sup>th</sup>, Dress Rehearsal 2 – 5:45pm – 9:45pm shift

Friday, Dec. 5<sup>th</sup>, 7:30 p.m. Evening Performance – 5:45pm – 9:45pm shift

Saturday Dec. 6<sup>th</sup> 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Saturday, Dec. 6<sup>th</sup>, 7:30 p.m. Evening Performance – 5:45pm – 9:45pm shift

Sunday, Dec. 7<sup>th</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Friday, Dec. 12<sup>th</sup>, 7:30 p.m. Evening Performance. – 5:45pm – 9:45pm shift

Saturday, Dec. 13<sup>th</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Saturday, Dec. 13<sup>th</sup>, 7:30 p.m. Evening Performance – 5:45pm – 9:45pm shift

Sunday, Dec. 14<sup>th</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Thursday, Dec. 18<sup>th</sup>, 7:30 p.m. Evening Performance – 5:45pm – 9:45pm shift

Friday, Dec. 19<sup>th</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Saturday, Dec 20<sup>th</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Saturday, Dec. 20<sup>th</sup>, 7:30 p.m. Evening Performance. – 5:45pm – 9:45pm shift

Sunday, Dec. 21<sup>st</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Monday, Dec. 22<sup>nd</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

Tuesday, Dec. 23<sup>rd</sup>, 2 p.m. Matinee Performance – 12:15pm – 4:15pm shift

***\*Show run times on the day of may vary slightly due to start times, holds for intermission, and other factors. Shift compensation will be adjusted in the event of such changes.\****